

AGENDA FOR CITY OF BOVILL

LOCATION: BOVILL SUPPORT CENTER

306 Pine St., Bovill, ID. 83806

Office: 208-826-3603

Email: cityofbovill@gmail.com Web Site: www.cityofbovill.net

January 3rd 2022 @ 6:00 pm

Office hours are Monday – Friday 9 -12 & 1-4 unless otherwise posted

All agendas and minutes from previous meetings are on the city's website Financials are always available at city hall during business hours

COUNCIL MEETING:

Read Clerks Report (if any)

MEETING

- Action Item** Call Meeting to Order/ Roll Call / pledge of Allegiance
Action Item Accept/Amend minutes (after accepted Mayor to sign)
Action Item Approve Financial Statement & Authorization to Pay Bills

New Business:

- 1. Action Item:** Would like to discuss closing the RV Park for the winter
- 2. Action Item:** Would like to discuss purchasing new tire chains for the maintenance truck
- 3. Action Item:** Would like to adopt Ordinance # 2022-01 Water & Sewer rate increase
- 4. Action Item: Adjourn to Executive Session** – The Council may convene into Executive Session at this time Pursuant to Idaho Code 74-206(1)(a)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Old Business:

- 5. Action Item:** Donation for the Sharing Tree
- 6. Action Item:** Donations for Santa sacks
- 7. Action Item:** Deary Highschool Project graduation is asking the city for a donation to support their sober graduation; do we want to donate?
- 8. Action Item:** Personnel policy, we need to bring up the health insurances questions.
- 9. Action Item:** Sheila and Leahann are asking for a donation for Community center for valances.
- 10. Action Item:** We need more Gravel & need to discuss & approve gravel purchase.

Patron Comments:

Adjourn

(PROPOSED AMENDED AGENDA)

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MEETING

- Action Item** Call Meeting to Order/ Roll Call / pledge of Allegiance
Action Item Accept/Amend minutes (after accepted Mayor to sign)
Action Item Approve Financial Statement & Authorization to Pay Bills

New Business:

1. Swearing in of 2 councilors' Will Stokes and Lisa Beyer
2. **Action Item:** Would like to discuss closing the RV Park for the winter
3. **Action Item:** We have received many requests for proposals in regards to hiring an engineer.
4. **Action Item:** Would like to discuss purchasing new tire chains for the maintenance truck
5. **Action Item:** Would like to adopt Ordinance # 2022-01 Water & Sewer rate increase
6. **Action Item: Adjourn to Executive Session** – The Council may convene into Executive Session at this time Pursuant to Idaho Code 74-206(1)(a)

(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need.

Old Business:

7. **Action Item:** We have received many requests for proposals in regards to hiring an engineer for any grants we apply for. (From 11/01/21 meeting)
8. **Action Item:** Donations for Santa sacks
9. **Action Item:** Deary Highschool Project graduation is asking the city for a donation to support their sober graduation; do we want to donate?
10. **Action Item:** Personnel policy, we need to bring up the health insurances questions.
11. **Action Item:** Sheila and Leahann are asking for a donation for Community center for valances.
12. **Action Item:** We need more Gravel & need to discuss & approve gravel purchase.

Patron Comments:

Adjourn

REGULAR MEETING MINUTES

From 12/06/2021 meeting

Meeting called to order by Mayor Diane Holt @ 6:00 pm

Pledge of allegiance

Present: Diane Holt, Will Stokes, Rex Cromer, & Mike McCann Lisa Beyer

Guests: Sheila Loomis, Lloyd & Shirley Ritter, Leahann Brady

- **(a) Accept / Amend minutes** It was so moved by Will Stokes, & Second by Lisa Beyer, Motion Passed
- **Accept/Amend Financials & Authorize Bills to be paid** It was so moved by Mike McCann, & Second by Rex Cromer, Motion Passed.

New Business

- 1) Action Item: It was so moved by Lisa Beyer and second by Rex Cromer, to approve the reinstatement and the annual dues for CEDA, Motion passed
- 2) Action Item; Rex Cromer motion to approve 6 more loads of gravel from Pine Creek Rock, Mike McCann second motion, Motion passed
- 3) Action Item: Leahann and Sheila were asking if the city could donate some money to purchase some valances (curtains) for the community center. The council discussed it and will Stokes motioned to approve up to 200.00 for valances, Mike McCann second the motion, Motion passed
- 4) Action Item: Revisiting a few items in the personnel policies, Holiday, Vacation, Sick time, and health insurance. Will Stokes motion to approve after 1 year of employment 5 annual sick days, Vacation to stay the same, Holiday stay the same, and table Health ins, Mike McCann second the motion, motion passed and health ins tabled.
- 5) Action Item: Deary high school asking for a donation for Project graduation, Rex Cromer motioned to table, Mike McCann second motion, Motion tabled Will Stokes abstained making any motions re: any high school decisions
- 6) Action Item: Sharing tree sent a letter asking for donations, Mike McCann motioned to deny donating this year due to city funds still being low, Will Stokes second motion to deny, Motion passed to deny donation.
- 7) Action Item: B.I.G. sent a letter asking the city for donations for Santa sacks, Will Stokes motioned to approve \$100.00 to donate, Mike McCann second motion, motion passed
- 8) Action Item Need to go in to executive session to discuss water/waste water engineers contract expiring 01/01/2022 Council agreed to go through old business first.
- 9) Action Item, Will Stokes motion to go into Executive session Pursuant to Idaho Code 74-206(1), identifying one or more of the specific paragraphs (a) thru (j) (a) and (b) Personnel selection and evaluation @ 6:55pm. Out of Executive session 6:58 pm, ack to open meeting, No one waiting outside to come back in. Rex motioned to table the w/s engineer, Will second motion, Motion Tabled.

OLD BUSINESS

- 10) Action Item: discuss if the city wants to donate to Project graduation.

Patron comments:

Adjourn It was so moved by Lisa Beyer to Adjourn the meeting, and second by Rex Cromer, meeting adjourned 6:59 pm

SPECIAL EMERGENCY MEETING

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January 8th, 2022 @ 6:45 pm

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(Title 74-204 Sec (2) Notice of meetings - No special meeting shall be held without at least a twenty-four (24) hour meeting and agenda notice, unless an emergency exists.)

COUNCIL MEETING:

MEETING

Action Item Call Meeting to Order/ Roll Call / pledge of Allegiance

Council has been handed the Idaho statutes title 74. See section 2 for full description of emergency situation.

New Business:

1. **Action Item:** Our city needs better equipment to remove snow & would like to have council discuss and approve renting or leasing equipment that would help to remove snow better in our city.
2. **Action Item:** Would like to consider hiring help for snow removal

Adjourn

SPECIAL EMERGENCY MEETING MINUTES

ON 01/08/22 6:45 PM

Meeting called to order by Mayor Diane Holt @ 6:00 pm

Pledge of allegiance

Present: Diane Holt, Will Stokes, Rex Cromer, & Mike McCann (BY SPEAKER PHONE) Lisa Beyer

New Business

- 1) Action Item: Snow removal emergency, Duane Linderman was present to help with ideas for help. He let the mayor know that there are resources out there that we can use. Suggestions to call, the Governor's office. State Hwy district, local loggers and reach out to our residents by posting for help. Suggested that we need a 3-way loader that we can put a plow on, possibly ask county Russ Pedersen, or Duane Brown for help. Most of the streets are 60' right of way, we could possibly rent a machine (3-yard loader) from caterpillar for a week, they would pick up and drop off. Mike McCann mentioned Duane Brown for help, possibly ask Ben from Elk River, who stays in Bovill from time to time for help and of course we would pay. There was mention that possibly the fire department should be involved for helping, but not sure what kind of help they could be. Duane mention that he isn't sure about the Hwy district these days, but since we are non profit that they may be able to help, at least they did in the past. Rex Cromer Motioned to ask and see if we could get the State Hwy district, County, Duane Brown, Pine Creek or just any local loggers to donate or low cost their help using or renting their equipment to help remove snow, Lisa Beyer 2nd the motion all in in favor? Motion passed Mayor Holt was asking who would call them and wanted a man to make the calls. The clerk had mentioned that it was the mayor's duty to make the calls when there is a state of emergency, but Mayor holt said she was not comfortable making the calls so Dane and Rex said they would do it.
- 2) Action Item: Would like to discuss hiring help It was discussed to hire the High-school students to help with shoveling the library, sheds at rv park, and gazebo at baseball field. (They were asking for donations in the meeting 12/06/2021 and it was tabled at that time.) Rex Cromer motioned to have the students work and the city would donate \$200.00 to their sober graduation, and also hire temporary help in town, Mike McCann (on phone) 2nd, Motion passed.

Patron comments: Lloyd Ritter will help and get the GSA info, Mike McCann said he has been looking and has found some equipment he will look into as well, Dane mentioned that the seal for the pump on the dump truck plow has gone out again and needs fixed. Rex Cromer suggested we go to Mountain Plating in S. Maries to get it fixed right away. It also came up re using the RV park money to help with repairs on the equipment since the city equipment maintains the park. Diane Holt said that the rv money can't be used for city stuff., It was also brought up that possibly in the future for purchasing equipment that the rv and city could split the payments. Also, Diane Holt was not in agreement with that. Clerk will possibly put these items on the February 7th Agenda Mayor Holt did okey the pump to be fixed right away and it will be on the February agenda.

Adjourn It was so moved by Lisa Beyer to Adjourn the meeting, and second by Rex Cromer, motion passed to adjourned @ 7:45 pm

Mayor Signature _____

SPECIAL MEETING

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January 24th, 2022 @ 6:00 pm

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COUNCIL MEETING:

MEETING

Action Item Call Meeting to Order/ Roll Call / pledge of Allegiance

New Business:

Action Item: Council needs to approve the Summary for Ordinance # 2022-01 for posting the notice in the paper

Action Item: Council needs to discuss approving a loan for equipment, specifically a back hoe

At this time the official meeting is over

Adjourn official meeting

Committee personnel- Christine Jewell, Dane Clark, Rex Cromer, Mike McCann, Lisa Beyer, & Will Stokes. Diane Holt said she would be resent but not on the committee.

We will now begin the committee workshop to look over the 3 design proposals from the engineers and decide which one the committee would like to choose to work with our city for any new projects we will have in the future.

SPECIAL MEETING MINUTES

ON 01/24/22 6:00 PM

Meeting called to order by Mayor Diane Holt @ 6:00 pm

Pledge of allegiance

Present: Diane Holt, Will Stokes, Rex Cromer, & Mike McCann (BY SPEAKER PHONE) Lisa Beyer

Guests: Dane Clark, Sheila Loomis, Lloyd and Shirley Ritter

New Business

- 1) Action Item: Rex Cromer motioned to approve The Summary of Ordinance 2022-01 for publishing, Lisa Beyer second the motion, All in favor, Motion passed
- 2) Action Item: Equipment purchase/loan.... Council discussed what kind of options we have or can find. It is urgent that we get some sort of way to get a backhoe for the city. The current backhoe is unrepairable. Mike McCann threw out some ideas out - a company called source well for municipalities might be an avenue to save money when purchasing. He also brought to the table pricing for new and used and the difference of warranties and such from John Deer and CAT. If we were to finance from John Deer the interest rate would be 3.99% and CAT is 2.99% that is just through the dealerships. Council will look where we could possibly get a lower interest rate through government loans, Lloyd Ritter suggested having the mayor call the governor's office and it has to be the mayor making the call. And ask about low interest and other possible funding for our struggling city. Rex Cromer Motioned to table the backhoe purchase/lease and subject to another special emergency meeting if needed before the regular meeting on the 7th of Feb. Mike McCann second the motion, Motion passed

Patron comments:

Adjourn It was so moved by Lisa Beyer to Adjourn the meeting, and second by Rex Cromer, motion passed to adjourned @ 6:50 pm

Moved on the Committee meeting for choosing the Proposal designs for an engineer for future projects. There is a large committee, It really only needs to be 3 to 5 people but we have 7 and it consists of Christine Jewell, Dane Clark, Rex Cromer Mike McCann, Lisa Beye, Will Stokes and Lloyd Ritter joined in as well. The decision was made to choose Mountain waterworks as our design team for future projects. This meeting was over at 8pm

Mayor Signature _____