

## City of Bovill Council Meeting Agenda

LOCATION: BOVILL SUPPORT CENTER

306 Pine St., Bovill, ID. 83806

Office: 208-826-3603

Email: [cityofbovill@gmail.com](mailto:cityofbovill@gmail.com) Web Site: [www.cityofbovill.net](http://www.cityofbovill.net)

Office hours are Monday – Friday 9 -12 & 1-4 unless otherwise posted

**Monday, June 5th, 2023 @ 6:00 pm**

- 1) Call to Order
- 2) Pledge of Allegiance

Clerk information sheet will be read by the clerk only (if any)

**Action Item:** Accept/Amend minutes for 05/01/2023 & correction of 04/03/23 min (re: wrong minutes date.) & the 03/22/23 "Special meeting minutes" (After accepted Mayor will sign)

**Action Item** Approve Financial Statement & Authorization to Pay Bills. (Mayor would like to be paid mileage for going to courthouse in CDA on June 1<sup>st</sup>, because it is in June it will need to be on next month's billing.)

---

### Council Business:

(Always starts with older business)

- 1) Any new news on the financials that are at the accountant's office
- 2) Christine called to see about the heating unit install
- 3) **Action Item: (Possible)** Council to discuss tabled item regarding any updates on progress of fixing current dump truck plow?
- 4) **Action Item: (Possible)** Council to discuss a new sewer connection from mains to properties (Tabled Item)
- 5) **Action Item:** Council to approve resolution 2023-02 adopting a retention of records & destruction policy
- 6) City has hired a maintenance person
- 7) **Action Item:** Council to discuss placement of VFW flag pole.
- 8) **Action Item:** Council to discuss approving the annual fireworks show.
- 9) **Action Item:** Council to discuss donating to "Big Bang fireworks"
- 10) **Action Item:** Council to discuss having Bovill Pyrotechnics crew to take over the food tent.
- 11) **Action Item:** Council to discuss becoming a member of Avista Dig a Line
- 12) **Action Item:** Council to discuss the difference in cost for influent meter they approved \$10,000.
- 13) **Action Item:** Council to discuss, existing & new draft of the disposal agreement from City of Moscow
- 14) **Action Item:** Council to discuss Tort Claim letter in executive session (possible)
- 15) **Action Item:** Council to revisit an easement on a property in executive session
- 16) **Action Item:** 74-206. **EXECUTIVE SESSIONS – WHEN AUTHORIZE (f)** To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement

Guest's comments:

Adjourn:

# REGULAR MEETING MINUTES

**06/05/2023**

**Meeting called to order** by Mayor Diane Holt @ 6:00 pm

**Pledge of allegiance**

**Present:** Diane Holt, Will Stokes, Rex Cromer, Mike McCann, & Lisa Beyer

- A. Accept / Amend minutes:** It was so moved by Will Stokes to approve the 03/22/2023 minutes, amended min from 04/03/2023 & 05/01, & 05/18, & second by Lisa Beyer, All I, Motion passed
- B. Accept/Amend Financials & Authorize to pay bills,** It was so moved by Mike McCann to accept the financials and authorization to pay bills including mileage reimbursement for Diane Holt, and second by Will Stokes, All I, Motion passed

## Council Business Items:

- 1.** Action Item: Spoke to our accountant and she is finishing up 19/20 (Clerk notes)
- 2.** Clerk called Redinger to ask when they were coming and they will be here before winter
- 3.** Action Item: Tabled the dump truck item for now
- 4.** Action Item: Sewer connections from Main to Properties Hook ups – Item is still tabled, but it was so moved by Rex Cromer to call Roto Rooter to have them come out w/ their camera to find the old lines for \$150.00, & second by Will Stokes, All I, Motion passed
- 5.** Action item: It was so moved by Will Stokes to approve resolution 2023-02 Records retention schedule, & second by Lisa Beyer, All I, Motion passed
- 6.** Let everyone know we hire a maintenance person
- 7.** Action Item: Council was discussing the placement of the flag pole that was donated by the VFW at Caroline Park, it was so moved by Mike McCann to have Jess measure out 35 ft and take pics for Christine to email them to council, & Second by Rex Cromer, All I, Motion passed
- 8.** Action Item: It was so moved by Will Stokes to approve the fireworks, & second by Rex Cromer, 3 I, Motion passed- Mike McCann Abstained
- 9.** Action Item: Council discussed a donation amount to support the fireworks show, It was so moved by Rex Cromer to donate 500.00, & second by Lisa Beyer, 3 I, Mike McCann abstained, Motion passed
- 10.** Action Item: Council discussed having Bovill Pyrotechnics take over the food tent, Council was okay with that and there was no action needed for this Item
- 11.** Action Item: It was so moved by Will Stokes to join the Avista dig a line that our city needs to join for any future locates, & second by Rex Cromer
- 12.** Action Item: It was so moved by Lisa Beyer to approve the \$2358.35 difference in the cost of the influent meter that KME will be installing, & second by Mike McCann, All I, Motion passed
- 13.** Action Item: The city of Moscow solid waste draft contract has been tabled-
- 14.** Action Item: It was so moved by Rex Cromer to have council go into Executive session regarding the Tort Claim @ 7:04 pm, & second by Lisa Beyer, Roll call- Lisa Beyer – I, Mike McCann-I, Rex Cromer – I, Will Stokes – I, Motion passed
- 15.** Action Item: Council to revisit the easement on a property also in executive session at 7:04 pm  
Out of executive session at 7:22 pm  
Regarding the Action Item #14, It was so moved by Will Stokes to deny the tort claim, & second by Lisa Beyer, All I, Motion denied  
Regarding Action Item #15The easement was tabled until July meeting and will be in executive session again

## REGULAR MEETING MINUTES

**Guests/Patron comments** - (NOTE: These comments were before executive session for those who needed to speak, but didn't want to stay till after executive session.)

Sheila Loomis mentioned that the trees by the gazebo at Caroline Park needed to be trimmed, because there are dead branches falling off and it is a hazard. Mike McCann mentioned maybe we could get a man lift & volunteers to help with that. Rex Cromer was asking about possibly looking into portable speed bumps for spruce street in hopes to slow people down coming into town. Will Stokes asked to put it on the next agenda. Will Stokes mentioned something about filling in the cracks at tennis courts. He will look in to it.

**Adjourn:** It was so moved by Will Stokes to adjourn the meeting & second by Mike McCann, all I, motion passed Meeting adjourned @ 7:24 pm

Mayor signature \_\_\_\_\_

**Per Mayor Holt - She would like to have executive session on the agenda every month**

**Action Item: 74-206. EXECUTIVE SESSIONS – WHEN AUTHORIZED.** (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held: (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student;

(c) To acquire an interest in real property not owned by a public agency;

(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; (g) By the commission of pardons and parole, as provided by law; (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law; (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or (j)

To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

(2) The exceptions to the general policy in favor of open meetings stated in this section shall be narrowly construed. It shall be a violation of this chapter to change the subject within the executive session to one not identified within the motion to enter the executive session or to any topic for which an executive session is not provided.

(3) No executive session may be held for the purpose of taking any final action or making any final decision. (4) If the governing board of a public school district, charter district, or public charter school has vacancies such that fewer than two-thirds (2/3) of board members have been seated, then the board may enter into executive session on a simple roll call majority vote.