

City of Bovill Council Meeting Agenda

LOCATION: BOVILL SUPPORT CENTER

306 Pine St., Bovill, ID. 83806

Office: 208-826-3603

Email: cityofbovill@gmail.com Web Site: www.cityofbovill.net

Office hours are Monday – Friday 9 -12 & 1-4 unless otherwise posted

Monday March 6th 2023 @ 6:00 pm

- 1) Call to Order
- 2) Pledge of Allegiance

Clerk information sheet will be read by the clerk only (if any)
Throughout the meeting to go with the items on the agenda

Action Item: Accept/Amend minutes for 02/06/2023 (after accepted Mayor will sign)

Action Item Approve Financial Statement & Authorization to Pay Bills

Council Business:

(Always starts with older business)

- 1) Any new news on the financials that are at the accountant's office
- 2) **Action Item: (Possible)** Council to discuss tabled item regarding any updates on progress of fixing current dump truck plow?
- 3) **Action Item: (Possible)** Council to discuss a new sewer connection from mains to properties (Tabled Item)
- 4) **Action Item: (Possible)** Council to discuss (tabled item) resolution 2023-02 adopting a retention of records & destruction policy
- 5) Mayor Holt as a representative for our city went to the Latah County solid waste advisory board meeting. Is there anything to share with the council?
- 6) **Action Item:** Council to discuss leasing city property on 6th from cedar to alder (Leases are up September 2023)
- 7) **Action Item:** Council to approve gravel for maintenance
- 8) **Action Item:** Council to discuss purchasing a pressure washer and Shop vac
- 9) **Action Item (Possible)** Clerk was approached by a resident re: fundraisers for a 100 ft. flag pole for our city. Clerk has some information to share about this
- 10) Our city was sent an email for a chance to attend a grant writing class from Latah County and they would pay the cost (\$495) of the 2-day class for up to 10 applicants. Our city would have to furnish the traveling expenses.
- 11) **Action Item:** Council to approve travel expenses for Christine to attend the 2-day grant writing class in Spokane.
- 12) **Action Item:** Council to discuss & if agreed have Mayor sign a proclamation for WOYC (Week of the Young Child) For April 1-7 2023

Guest's comments:

Adjourn:

REGULAR MEETING MINUTES

03/06/23

Meeting called to order by Mayor Diane Holt @ 6:03 pm

Pledge of allegiance

Present: Diane Holt, Will Stokes, Rex Cromer, Mike McCann, & Lisa Beyer

- A. **Accept / Amend minutes: Will Stokes was concerned about the wording in Item # 7 for 02/06/23 meeting and wanted the clerk to call the city attorney to verify if “Re-Approved” was ok or if needed to be changed to “Strike out”.** It was so moved by Mike McCann to approve the 02/06/2023 minutes with possible amendment above sentence in bold, & second by Rex Cromer, All I, Motion passed (Note: Wording is ok per city attorney so no need to amend.)
- B. **Accept/Amend Financials & Authorize to pay bill** It was so moved by Will Stokes to accept the financials and authorization to pay bills, and second by Lisa Beyer, All I, Motion passed

Council Business Items:

1. No news from the accountant’s office regarding the financials they are working on.
2. Action Item: Dump Truck- Dane said we are on a waiting list for a mobile mechanic to come out and take apart and clean. That is what the mechanic said it most likely needs. We will go from there. (Tabled)
3. Action Item: Sewer connections from Main to Properties Hook ups- Dane spoke to other cities and they pretty much told him they would leave it up to property owner to contract the work out or the city would contract it out and bill the property owner. It is possible we could have an engineer come out and map it out. We can also call IRWA to use their camera to find where the end of the sewer is. It was so moved by Will Stokes to call IRWA so they can use their camera to find sewer line & then get a hold of our water engineers to start mapping it out and get a quote, Rex Cromer 2nd, 3 aye 1 Abstained, Motion passed
4. Action Item: Retention & Destruction Policy 2023-02 – This item is tabled until next month. Possibly call historical society and ask how this type of thing works with old records. Also, clerk will put together what the council came up with and add an action item to approve volunteers to help sort through boxes
5. Mayor Holt went to the advisory board meeting for Latah county solid waste. It is time to renew the solid waste contract and there are 2 options for waste companies. Mayor Holt brought some of the paperwork & notes including some pricing for both. There is no action just information with more to come later.
6. Action Item: Property leases- Council discussed having a lease contract for the out of city limit resident who has their fences on city property (6th between Cedar and Alder) We need to start getting surveys done and property markers put in place. It was so moved by Mike McCann to charge \$100. Per 2 years (for this particular property section) w/ re-assessment after every 2 years & Lisa second, All I motion passed
7. Action Item: Gravel purchase- It was so moved by Rex Cromer to approve 8 loads of gravel from pine creek, and second by Mike McCann, all I, motion passed
8. Action Item: Pressure washer & Shop Vac- Mike McCann suggested a couple brands, It was so moved by Rex Cromer to purchase a pressure washer and sop vac at reasonable prices but also a good quality, Lisa second, All I, Motion passed
9. Action Item: Flag Pole- council said we need to get a hold of Joe Groves with VFW as they have a flag pole for our city
10. City was sent an email in regards to attending a grant writing class in Spokane area. The clerk talked to the mayor about it and let her know that Latah County will be covering the class amount \$495.00 and the city would be sponsible for travel expenses.
11. Action Item: Travel expenses- It was so moved by Mike McCann to approve the estimated travel expense of \$532.96 for Christine to go to the grant writing class, and second by Lisa Beyer, All I, Motion passed
12. Action Item Proclamation- It was so moved by Will Stokes to deny the Week of the Young Child™, April 1-7, 2023, and second by Rex Cromer, All I to deny. Passed.

REGULAR MEETING MINUTES

Guests/Patron comments - Sheila just mentioned Tom Candler service is April 1st @ Bovill Pres and dinner to follow at the community center @ 1 pm

Adjourn: It was so moved by Rex Cromer to adjourn the meeting & second by Lisa Beyer, all I, motion passed Meeting adjourned @ 7:47 pm

Mayor signature _____

Per Mayor Holt - She would like to have executive session on the agenda every month

Action Item: 74-206. EXECUTIVE SESSIONS – WHEN AUTHORIZED. (1) An executive session at which members of the public are excluded may be held, but only for the purposes and only in the manner set forth in this section. The motion to go into executive session shall identify the specific subsections of this section that authorize the executive session. There shall be a roll call vote on the motion and the vote shall be recorded in the minutes. An executive session shall be authorized by a two-thirds (2/3) vote of the governing body. An executive session may be held: (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student; (c) To acquire an interest in real property not owned by a public agency; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations; (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement; (g) By the commission of pardons and parole, as provided by law; (h) By the custody review board of the Idaho department of juvenile corrections, as provided by law; (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement; or (j)

To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

(2) The exceptions to the general policy in favor of open meetings stated in this section shall be narrowly construed. It shall be a violation of this chapter to change the subject within the executive session to one not identified within the motion to enter the executive session or to any topic for which an executive session is not provided.

(3) No executive session may be held for the purpose of taking any final action or making any final decision. (4) If the governing board of a public school district, charter district, or public charter school has vacancies such that fewer than two-thirds (2/3) of board members have been seated, then the board may enter into executive session on a simple roll call majority vote.

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03/22/2023 @ 5:00 PM

SPECIAL MEETING

- 1) Call to Order
- 2) Pledge of Allegiance

Council Business:

- 1) **Action Item:** Council to discuss posting for Maintenance Job
- 2) **Action Item:** Council to discuss grader wheel

SPECIAL

MEETING MINUTES

03/22/2023

Meeting called to order by Mayor Diane Holt @ 5:00 pm

Pledge of allegiance

Present: Diane Holt, Will Stokes, Rex Cromer, Mike McCann, & Lisa Beyer

Council Business Items:

- 1.** Posting Maintenance Job- It was so moved by Will Stokes to post the maintenance job position in the newspaper and job services, & second by Lisa Beyer, All I, Motion passed
- 2.** Action Item: Grader wheel (Tire) Tabled till Regular council meeting

Patron comments: Diane Holt suggested sending a thank you card to Dian brown for the flag she donated to the city for the veteran's memorial.

It was so moved by Rex Cromer to **adjourn** the meeting @ 5:44 pm, & second by Lisa Beyer, All I, Meeting adjourned